

# Westfield Township Board of Trustees

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Regular Meeting  
February 18, 2019

Trustee Schmidt called the meeting to order at 7:12 PM. with the Pledge of Allegiance.  
Roll call: Horner – aye, Schmidt – aye, Likley – aye.

## Comments from the floor

- N/A

## Minutes to be approved

- *Likley makes a motion to accept the February 4, 2019 meeting minutes as corrected; seconded by Horner. Roll call: Schmidt - aye, Likley – aye, Horner -aye. The motion passes.*
- *Likley makes a motion to accept the February 8, 2019 Special meeting minutes as submitted; seconded by Horner. Roll call: Likley - aye, Horner – aye, Schmidt - absent. The motion passes.*

## Roads Report

- Pricing for stone in 2019 will not be the same as 2018 due to increases at the quarry. A notice will be published for bids and will be accepted until March 1st. Bids received will be opened at the March 4<sup>th</sup> meeting.
- Roads Supervisor Evans has presented a letter for Trustee signature to pursue OPWC funds to replace a Ryan Road culvert #17. Estimated cost is \$100,000 with the Township covering 26% or \$26,000.00
- Buffham Road will be Chip & Sealed between Lake Road & Westfield Road. Medina County Engineer's Office estimated a cost of \$33,057.20. Bidding will be going out on March 21<sup>st</sup>. Shimming will be an additional \$25,000.00

*Horner makes a motion to authorize the bidding process for Chip & Seal work on Buffham Road from Westfield Rd to Lake Rd; seconded by Likley. Roll call: Likley – aye, Schmidt -aye, Horner - aye. The motion passes.*

- Mowing costs will remain the same for 2019 except for the mowing at the Township Hall complex. That per mow cost will be \$53.50 in 2019 vs. \$33.50 in 2018, a \$20 per mow increase. When bidding last year Todd's Enviroscap did not take into consideration the field behind the slag pile.

*Likley makes a motion to authorize Todd's Enviroscap the 2019 mowing contract; seconded by Horner. Roll call: Horner – aye, Schmidt -aye, Likley - aye. The motion passes.*

- The new truck was labeled on both sides for a cost of \$75.00
- Evans has a meeting with Dave Johnson to investigate the cost of adding the E-poke brining system to the truck.

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## Cemetery

- N/A

## Zoning

- ZI Sims was not in attendance.
- BZA – Organizational and Westfield Lakes Phase III site plan review meeting set for February 19<sup>th</sup> at 6:30 PM
- Zoning Commission Meeting February 20<sup>th</sup> at 6:30 with Mark Majewski finalize language for 606.A.29 Planned Developments and related 807 Site Plan Review. They will also discuss the language addressing the “poo” ponds in the Township.
- Kratzer Hearing – Attorneys Innes & Schrader submitted findings of facts. Magistrate Lever affirmed the BZA’s decision that denied Kratzer’s variance request.
- Deer Pass is still in violation
  - Trustee Schmidt & ZI Sims are met with a potential buyer and discussed the Overlay District as well as what the property can be used for in development.

## Fire

- Safety Services Building
  - Trustee Likley has a meeting scheduled for February 20 with Simmons Brothers Construction for a final presentation of costs. Chief Fletcher, Asst. Chief Grabowski & Captain Anderson are also invited to attend.
  - A special meeting may be necessary to review, authorize and sign the final contract.
  - All tree removal on the site will need to be completed before April 1<sup>st</sup> as to not interfere with migrating Indiana bats.
  - Matt Rolfe of Multi Vista Co. will be presenting their product of a time lapse video of construction to Trustee Likley. With a cost of \$4 – 5K it probably will not be feasible to include in the final costs.
  - MC Commissioners are being asked to waive the water tap fee as well, no response as of this date. They have a meeting on 2/19/2019 and Trustee Schmidt is on the agenda

## Old Business

- Recycle Center – No updates, the next meeting is 2/21/2019 Trustee Likley will be attending.
- Hall Rentals
  - N/A
- Copiers/Printers – No updates, in progress
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk. This will be addressed in March 2019.
- A new acknowledgement sheet on Medical Marijuana Policy from each employee will need to be signed and returned. BZA needs to complete their acknowledgements during their 2019 Organizational meeting.
- MCWD Update – Mark Kross suggested to the Board that a Westfield representative be added.

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## New Business

- Bricker & Eckler – a total of \$8,328 was paid for their services in 2017.
- Bauman Oil provided a breakdown of pricing and gallons for 2017 & 2018 for WFRD, Diesel & Off-Road purchases.
- MFC Drilling, Inc. – Natural Gas cost in 2018 \$360.00 and in 2017 \$414.00.
- The CD expires on March 14, 2019.

## Announcements

- March 4, 2019 – Trustees Regular Meeting – 7:00 PM

## Fiscal Officer's Report

*Likley makes a motion to pay the bills in the amount of 6,661.31 as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley – aye. The motion passes.*

- SPCA - \$100.00 - Donation
- The Chronicle Telegram - \$82.02 – Public Hearing Notification

## Appropriations Reallocation

- \$98.00 to 2031-330-351-000 Electric from 2031-330-353-000 Gas

## Fund Status

- \$586,233.17 Checking
- \$101,647.00 CD
- \$3,152,198.25 – Bond Checking

**Schmidt makes a motion** to approve Resolution 2019-04 to set permanent appropriations for Year Ending 12-31-2019; seconded by Horner. Roll call: Horner – aye, Schmidt – aye, Likley – aye. The motion passes.

- Likley questioned F.O. Haendiges regarding the transferring of funds to Zoning & Cemetery from the General Fund. His understanding is that once it is appropriated it can not return to the General Fund. Haendiges indicated that would not be an issue since transfers will only happen when necessary.
- F.O. Haendiges felt that her appropriations were in line to allow for carry over for Quarter 1, 2020.

## Correspondence

- N/A

*Likley makes a motion to adjourn at 8:20 PM; seconded by Schmidt. All said aye.*

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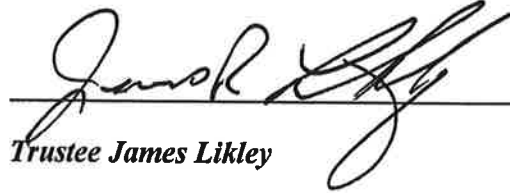
*Respectfully submitted by:*

*Michelle English*

*Date approved:* 3-4-19



*Trustee Michael Schmidt, Chair*



*Trustee James Likley*



*Trustee Craig Horner*